Performance Grades Checklist

So you’re ready to record your Performance Grade or ARSM exam!

Here’s a handy checklist to help you with setting up, recording and submitting your video.

☐ Check the time and date that your recording is due to be submitted by

Setting up your video

☐ 720p video resolution
☐ Accepted file formats: MP4, WMV, MOV, MPG
☐ Camera position should show candidate and instrument (and accompanist if possible)
☐ Video and audio should be recorded simultaneously
☐ Test the recording and sound works before starting your performance
☐ Check your device’s storage and battery, and turn off any notifications before you begin

Pre-exam introduction

(when showing items to the camera, please hold up for 5 seconds)

☐ Show your Candidate ID (Grades 6 – 8 and ARSM only)
☐ Show your completed programme form
☐ Show the first page of your own-choice piece
☐ Announce your name, instrument and grade
☐ Announce the title, composer and list information of your four pieces

Recording your Performance Grade or ARSM

☐ Record all four pieces in one continuous take
☐ Do not edit the video in any way and or apply any post-production techniques

Submitting your video

☐ The video file size should be no more than 2GB – you will need to compress larger files
☐ Upload your video file via your online account and wait for on-screen confirmation of successful upload
☐ Check the video all the way through to ensure sound and video are working
☐ The filename must not contain any spaces and must not be blank, otherwise the video will not upload successfully